

Placement Slovakia

Selection of Erasmus+ traineeship vacancies

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More positions on www.placementslovakia.com or on demand.

Software Programmer (Erasmus+ internship in Computer Science)

Location: Bratislava, Slovakia

Start: September 2017

Duration: 5 months minimum

Working language: English

This internship is a part of the Placement Slovakia program. All applying candidates have to be confirmed to receive an Erasmus+ learning agreement by their education institution covering the whole internship period.

Company profile:

Foreign investment company based in Slovakia with interests in several areas such as trade, real estate, energy and events organization.

Position description:

Programming automatic trading systems for platform „Tradestation“

Qualifications:

- Computer engineering degree
- knowledge of Tradestation programming language
- Good programming skills
- High level of English

Knowledge and skills the trainee can learn during the internship:

- Knowledge about trading systems

Benefits:

- Free accommodation provided
- Standard support by our team. For more information check our website www.placementslovakia.com

Interested candidates please apply by submitting [an online application form](#) at www.placementslovakia.com

We look forward to hearing from you!

Accounting Associate (Erasmus+ internship in Finance/Accounting)

Location: Bratislava, Slovakia

Start: August 2017

Duration: 5 months minimum

Working language: English

This internship is a part of the Placement Slovakia program. All applying candidates have to be confirmed to receive an Erasmus+ learning agreement by their education institution covering the whole internship period.

Company profile:

This internship is in a Slovak branch of a global company, leading wholesale provider of reinsurance, insurance and other insurance-based forms of risk transfer. It is a prestigious company with over 10 000 employees worldwide, with modern offices in a Bratislava city center.

Position description:

- Assisting with the accounting for and contribute to the production of monthly/quarterly/annual accounts for assigned entities and branches
- Assisting with payroll, compensation and related benefits accounting and associated balance sheet entries and reconciliations where appropriate
- Accounting for accruals and prepayments for the respective entities
- Handle, or control, balance sheet reconciliation processes where not controlled by other Finance team
- Assisting with the preparation of VAT / equivalent reporting for VAT / equivalent managers (including reconciliations) - Assisting with the preparation of reporting for the various jurisdictions served by Finance
- Assisting with the processing of end to end intercompany recharges and related activity, i.e. accounting for intercompany recharges in and recharges out and International Assignee accounting / processes in conjunction with the Intragroup Service Model team. All associated reconciliations - Transactional level reporting to the business as required from time to time
- Assisting in policy setting and process improvement identification and implementation

Qualifications:

- University degree or student in the area of finance, accounting, economics or similar
- Relevant experience as a Financial accountant or similar is welcome
- Very good comprehension of MS Office (Excel - Pivot Tables, Word and PowerPoint)
- Excellent interpersonal and communication skills
- Experience in SAP or Oracle is an advantage
- Fluent English written and spoken
- Adherence to deadlines and ability to work on own initiative a must

Knowledge and skills the trainee can learn during the internship:

The trainee will gain the knowledge of accounting in international environment, will learn how to cooperate in the team, work with internal systems.

Benefits:

- Free accommodation provided,
- Standard support by our team. For more information check our website www.placementslovakia.com

Interested candidates please apply by submitting [an online application form](#) at www.placementslovakia.com

We look forward to hearing from you!

Process improvement Engineer (Erasmus+ internship in Mechanical Engineering)

Location: Nitra region, Slovakia

Start: August 2017

Duration: 5 months minimum

Working language: English

This internship is a part of the Placement Slovakia program. All applying candidates have to be confirmed to receive an Erasmus+ learning agreement by their education institution covering the whole internship period.

Company profile:

This internship is in a Slovak engineering and production company, especially in their production division of complex assemblies dealing with custom production of sheet metal parts and assemblies as well as assemblies made from different profile types and materials (steel, stainless steel and aluminium). It is a reputable company with over 100 employees, working on local and international projects.

Position description:

The trainee's project will be working on creating norms for manufacturing technologies (welding, grinding, etc), search for waste and improve performance and production process.

Qualifications:

- Student/graduate of mechanical engineering or quality/project management,
- Good level of English,
- Well organised
- Initiative and motivated person willing to learn

Knowledge and skills the trainee can learn during the internship:

Trainee will have opportunity to gain practical skills in process improvement management, project management and learn the blueprints of mechanical/industrial engineer work.

Benefits:

- Free accommodation provided,
- Standard support by our team. For more information check our website www.placementslovakia.com

Interested candidates please apply by submitting [an online application form](#) at www.placementslovakia.com

We look forward to hearing from you!

Project Coordinator (Erasmus+ Internship)

Location: Pezinok

Start: September 2017

Duration: 5 months minimum

Working language: English

This internship is a part of the Placement Slovakia program. All applying candidates have to be confirmed to receive an Erasmus+ agreement by their education institution covering the whole internship period.

Company description:

Regional business club that provides a space where entrepreneurs, managers, and other notable personalities meet together to support each other's personal development and business interests.

Internship description:

The trainee will be responsible for activities, resources, equipment and information coordination. He or She will be helping to prepare project proposals, budgets or timeframes.

Qualifications:

- Strong interpersonal and communication skills
- Organizational and planning skills
- Ability to work well in a team
- Willingness to learn new things
- English – speaking, writing

Knowledge, skills and competence to be acquired:

The intern will obtain new skills in organizing and coordinating projects, and also valuable managing experience. He or She will get a practise in communication and in a work within a team.

Benefits:

- Attractive working environment
- Accommodation provided
- Standard support by our team, for details check our website www.placementslovakia.com

Interested candidates please apply by submitting an online [application form](#) at www.placementslovakia.com and state the name and number of this position into the relevant field in the application.

We look forward to hearing from you!

Project Coordinator Assistant (Erasmus+ Internship in Erasmus+ Office)

Location: Bratislava, Slovakia

Start: September 2017

Duration: 5 months minimum

Working language: English

This internship is a part of the Placement Slovakia program. All applying candidates have to be confirmed to receive an Erasmus+ learning agreement by their education institution covering the whole internship period.

Company profile:

Let's work with us! This internship would be for Placement Slovakia internship programme itself.

Placement Slovakia is a programme of the organization called WorkSpace Europe accredited by European Commission to organize Erasmus+ traineeships. Placement Slovakia is aimed at organizing internships in Slovakia for students and fresh graduates of universities in Erasmus+ partner countries.

You would be a support for Placement Slovakia team and part of the whole internship cycle – from search for a suitable candidate, through recruiting and selection of internship candidates to organization of arrival and support during the internship. We are looking for responsible person with the passion for work with people willing to fulfil both routine and creative tasks.

Position description:

- Database management
- Partnerships research
- Administration tasks
- Event buddy for current trainees
- Preparation of promotional materials (posters, flyers, ..)
- Idea maker (marketing and communication ideas, new partnerships ideas, ...)
- Possible participation at different kind of programme events (job fairs, Erasmus days, meetings with trainees)
- Social network management including creative writing

Qualifications:

- Good knowledge of Microsoft Office
- Experience with Adobe Photoshop as advantage
- English – great written and spoken skills
- Very good communication skills
- Ability to work on your own
- Creativity
- Sense for detail
- Sense of humour
- Marketing knowledge is an advantage

Knowledge and skills the trainee can learn during the internship:

- Multitasking; tasks prioritizing
- Formal communication skills
- Recruiting and HR skills
- Marketing skills

Benefits:

- Free accommodation provided
- Public transportation ticket
- Pleasant working atmosphere
- Standard support by our team. For more information check our website www.placementslovakia.com

Interested candidates please apply by submitting [an online application form](#) at www.placementslovakia.com

English teacher for youngsters and adults (Erasmus+ Internship in Teaching)

Location: Trnava, Slovakia
Start: Flexible 2017
Duration: 5 months minimum
Working language: English

This internship is a part of the Placement Slovakia program. All applying candidates have to be confirmed to receive an Erasmus+ learning agreement by their education institution covering the whole internship period.

Company profile:

Language school oriented towards business clients with the emphasis on all the aspects of language learning. The school is also organizing summer camps for youngsters led by English language teachers.

Position description:

The intern will be working as an English teacher by the licensed WattsEnglish method® to young and very young learners. While leading students through creative play and hands-on activities, he will be planning and supervising class projects, field trips, or other experiential activities, and guiding students in learning from those activities. The intern will be also teaching adults (however, in limited number of hours). Another task will be performing demo lessons for potential clients (at schools and kids centres); preparing lesson plans, choosing curriculum; reporting the progress of students to the management of the KDG and parents of the children and finally, attending weekly staff meetings.

Qualifications:

- native English speaker preferred
- enthusiastic about teaching young and very young learners
- positive attitude to children
- active approach to work and contribution to the teaching process in terms of new ideas.
- patience and responsible approach.
- international certification about pedagogical skills TEFL/TESOL/CELTA/DELTA is a benefit

Knowledge and skills the trainee can learn during the internship:

- great opportunity to gain an experience in teaching young and very young learners (3-14years) and adults working in an international team (USA, Columbia)
- professional and personal development
- friendly and inspiring work environment - support in methodology as well as in your professional development

Benefits:

- Free accommodation provided
- Standard support by our team. For more information check our website www.placementslovakia.com

Interested candidates please apply by submitting [an online application form](#) at www.placementslovakia.com

Kindergarten teacher trainee (Erasmus+ Internship in Teaching)

Location: Bratislava, Slovakia

Start: Flexible 2017

Duration: 6 months minimum

Working language: English

This internship is a part of the Placement Slovakia program. All applying candidates have to be confirmed to receive an Erasmus+ learning agreement by their education institution covering the whole internship period.

Company profile:

The position is for leading English language international school with a curriculum from the University of Cambridge that provides education for children from 3 years old till 18 years old.

Position description:

Intern will be providing supervision during snacks and lunches, help in the classroom, supervision in the afternoon Play room with Y2-Y6 year groups.

Qualifications:

- Very good English (native level)
- Responsible
- proactive
- dynamic, team player
- Creative
- patient
- very good relation with children

Knowledge and skills the trainee can learn during the internship:

Intern will be part of young proactive team, international and family school environment. Intern will also have possibility to cooperate with experienced teachers and possibility to experience big school events.

Benefits:

- school lunches
- staff outings, interesting school events, young team of people, very nice environment
- accommodation provided
- standard support by our team (pls check www.placementslovakia.com)

Interested candidates please apply by submitting [an online application form](#) at www.placementslovakia.com

IT Developer

(7 Different Erasmus+ Internship Positions in IT)

Location: Trenčín

Start: Flexible 2017

Duration: 5 months minimum

Working language: English

This internship is a part of the Placement Slovakia program. All applying candidates have to be confirmed to receive an Erasmus+ agreement by their education institution covering the whole internship period.

Company description:

A private company engaged in design, development and production of state of the art simulators and training systems. Core company product portfolio include military systems, civil aircraft simulators and other services (3D modelling).

Benefits:

- Collective work
- Public transportation contribution
- Possibility of job offer after successful completion of internship
- Meal vouchers
- Free accommodation provided
- Standard support by our team, for details check our website www.placementslovakia.com

1. SW DEVELOPER

Internship tasks description:

Development of software control of electric drive via a Real-time Ethernet. Candidate will work on a development of a communication between industrial PC running real-time operating system (MS Windows with real-time extension IntervalZero RTX) and asynchronous electric drive via Real-time Ethernet – EtherCAT.

Qualifications:

- C/C++, MS Visual Studio
- Appropriate experience with technologies: Ethernet, Real-time Ethernet, EtherCAT, IntervalZero RTX

2. EMBEDDED DEVELOPER

Internship tasks description:

Co-operation on development of dedicated embedded devices. Candidate will work on schematic design, component selection, PCB design, firmware programming – ARM Cortex-M3 MCU and programming of the simple testing application under Windows OS.

Qualifications:

- experience of C programming language,
- preferred knowledge of Altium Designer, Keil ARM-MDK, MS Visual studio
- Appropriate experience with technologies : MCU NXP ARM Cortex M3, Ethernet, PoE, TCPIP Stack, RS485/422, USB

3. C++ DEVELOPER / image generator

Internship tasks description:

Development of parts of graphical engine of computer game-like application. The development can include programming animations and special effects (explosions, smoke, shadows, reflections, ...). The development is under Windows operating system.

Qualifications:

- Experience in C++ programming, graphical engine development.
- Appropriate experience with technologies: C++, computer graphics, graphical engines, MS Visual Studio.

4. C++ DEVELOPER / artificial intelligence

Internship tasks description:

Development of parts of artificial intelligence engine of computer game-like application. The development can include implementation of terrain pathfinding, intelligent behavior, special effects (e.g. sounds), The development is under Windows operating system.

Qualifications:

- Experience in C++ programming, graphical engine development.
- Appropriate experience with technologies: C++, computer graphics, graphical engines, MS Visual Studio.

5. C# DEVELOPER / virtual instruments

Internship tasks description:

Development of simulated visual models of real instruments. Simulated Instruments can be for example speedometer, temperature gauge, fuel gauge ... The development is under Windows operating system.

Qualifications:

- Experience in C# programming under Windows.
- Appropriate experience with technologies: .NET, C#, WPF, MS Visual Studio.

6. C++ DEVELOPER / radio communication simulation

Internship tasks description:

Implementation of noise characteristics to a simulated radio communication. The goal is to apply a dynamic noise onto a clear voice communication between transmitter and receiver in real time. The dynamic noise generation is based on specified characteristics, which are functions of distance between transmitter and receiver, ambient humidity, terrain obstacles, The development is under Windows operating system.

Qualifications:

- Experience in C++ programming.
- Appropriate experience with technologies: C++, sound theory, MS Visual Studio.

7. C++ DEVELOPER / game development platform interoperability

Internship task description:

Integration of existing computer game-like application with commercial game development platforms. The development can include integration with Unity, Unreal Engine, VBS, The development is under Windows operating system.

Qualifications:

- Experience in C++ programming.
- Appropriate experience with technologies: C++, game engines, MS Visual Studio.

Interested candidates please apply by submitting an online [application form](#) at www.placementslovakia.com and state the name and number of this position into the relevant field in the application.

We look forward to hearing from you!

Front-end Developer (Erasmus+ internship in IT)

Location: Bratislava, Slovakia

Start: August 2017

Duration: 5 months minimum

Working language: English

This internship is a part of the Placement Slovakia program. All applying candidates have to be confirmed to receive an Erasmus+ learning agreement by their education institution covering the whole internship period.

Company profile:

This internship would be for a company which is an online yacht search offering more than 1800 yachts in 60+ destinations worldwide, the best prices and verified content. The company provided an opportunity to work with the team of committed people having one common goal in mind - satisfied customer.

Position description:

The trainee will work on the performance side of Front-end, implementing new design and improving the web performance.

Qualifications:

- Good communication skills,
- Working independently,
- Well organised,
- HTML,
- CSS,
- Java Script,
- Web performance,
- Laravell,

Knowledge and skills the trainee can learn during the internship:

- Web performance,
- VUE JS library,
- A/B Test,
- NodeJS,
- Continues integration,

Benefits:

- Monitoring,
- Superb offices,
- Team Buildings
- **Free accommodation provided,**
- Standard support by our team. For more information check our website www.placementslovakia.com

Interested candidates please apply by submitting [an online application form](#) at www.placementslovakia.com.

We look forward to hearing from you!

Web Designer

(Erasmus+ internship in Web Design)

Location: Bratislava, Slovakia

Start: August 2017

Duration: 5 months minimum

Working language: English

This internship is a part of the Placement Slovakia program. All applying candidates have to be confirmed to receive an Erasmus+ learning agreement by their education institution covering the whole internship period.

Company profile:

This internship would be for a company which is an online yacht search offering more than 1800 yachts in 60+ destinations worldwide, the best prices and verified content.

The company provided an opportunity to work with the team of committed people having one common goal in mind - satisfied customer.

Position description:

The trainee will help in the creation of a new design, adapting current design to customers behaviour and analyse the friction points on the web. Will also work closely with front-end team on improving the customer journey.

Qualifications:

- Good communication skills,
- Working independently,
- Well organised and learning fast,
- Basic design understanding.
- Adobe Photoshop,
- Creativity,

Knowledge and skills the trainee can learn during the internship:

- Designing eCommerce websites,
- Contribute and create something new,
- Skills to analyse customer journey,
- Learn how to work as part of a team,

Benefits:

- Young and motivated team,
- Work with modern technologies in web design,
- Team Buildings
- Free accommodation provided,
- Standard support by our team. For more information check our website www.placementslovakia.com

Interested candidates please apply by submitting an [online application form](#) at www.placementslovakia.com

We look forward to hearing from you!

Junior Account Manager: Spanish Applicants welcome (Erasmus+ Internship in Marketing)

Location: Bratislava

Start: August 2017

Duration: 5 months minimum

Working language: English and Spanish

This internship is a part of the Placement Slovakia program. All applying candidates have to be confirmed to receive an Erasmus+ agreement by their education institution covering the whole internship period.

Company description:

The company is actively engaged in the research and development of technology. The company is active in: design and integration of special monitoring and management software; design and implementation of LonWorks networks, construction of infrastructure for intelligent buildings (mainly lighting control); development and manufacture of electronic equipment and other special equipment with microprocessor-based control or FPGA programming

Internship description:

The trainee will be responsible for agenda focused on setting up the collaboration with Spain companies. He or she will be mainly using e-marketing tools and tools of the direct marketing.

Qualifications:

- Spanish native speaker
- English on communication level
- Skills in marketing
- Basic knowledge of ICT
- Good communication skills
- Independence

Knowledge, skills and competence to be acquired:

The trainee will deepen the knowledge in:

- Communication and marketing
- Field of automation, telemetry and high end solutions
- Knowledge about R&D processes inside the company

Benefits:

- Young colleagues in the office
- Company leisure activities (2-3 times / year)
- Lunches included during working days
- Accommodation provided
- Standard support by our team, for details check our website www.placementslovakia.com

Interested candidates please apply by submitting an online application form at www.placementslovakia.com and state the name and number of this position into the relevant field in the application.

We look forward to hearing from you!

Finance Assistant (Erasmus+ Internship in Finance)

Location: Bratislava

Start: October 2017

Duration: 5 months minimum

Working language: English

This internship is a part of the Placement Slovakia program. All applying candidates have to be confirmed to receive an Erasmus+ agreement by their education institution covering the whole internship period.

Company description:

This position is for a Slovak branch of a world-known company providing services in audit, tax and legal issues. The Bratislava branch has more than 3000 clients among all industry fields. With more than 300 employees belongs to one of the most seeking employers.

Internship description:

The intern will become an administrative support in various types of activities such as establishment of account management plans, research, marketing of material publications, analysis of monthly financial performance, management in new business initiatives, document revision, project participation, work with excel, etc.

Qualifications:

- English native speaker
- Accounting and financial analytical knowledge
- International advisory environment
- Business development activities
- Project management skills

Knowledge, skills and competence to be acquired:

The intern will develop his skills and analytical thinking in finances due to many field related to tasks stated above. Reference from this company will definitely enrich interns CV.

Benefits:

- Accommodation provided
- Meal vouchers
- Standard support by our team, for details check our website www.placementslovakia.com

Interested candidates please apply by submitting an [online application form](#) at www.placementslovakia.com

We look forward to hearing from you!

Sales and Marketing Assistant: Germans Language Applicants Welcome (Erasmus+ Internship in Sales)

Location: Bratislava, Slovakia

Start: August 2017

Duration: 5 months minimum

Working language: English and German

This internship is a part of the Placement Slovakia program. All applying candidates have to be confirmed to receive an Erasmus+ learning agreement by their education institution covering the whole internship period.

Company profile:

This opportunity would be for Slovak branch of an international company which specializes in international and domestic relocations and removals of personal property.

The company was founded with the sole aim of fulfilling the requirements of the most demanding clients in removal services.

The portfolio of clients includes international companies, diplomats from various countries and individual people who have decided to move.

Position description:

The trainee will be responsible for acquisition of a new potential customers within DACH countries (Germany, Austria and Switzerland) and South Korea.

Also, the trainee will be assisting in a preparation of quotations for an international moving of personnel effects and household goods.

Qualifications:

- Active interest in sales and marketing
- Good level of English language
- Good level of German language

Knowledge and skills the trainee can learn during the internship:

The trainee will get acquainted with the relocation and logistics industry.

The knowledge how to calculate volume of the removal, how to prepare a quotation for truck, air and sea transportations will be obtained as well.

Benefits:

- Free accommodation provided
- Pleasant working atmosphere
- Standard support by our team. For more information check our website www.placementslovakia.com

Interested candidates please apply by submitting [an online application form](#) at www.placementslovakia.com

We look forward to hearing from you!

Invoicing Specialist (Erasmus+ internship in Economics)

Location: Bratislava

Start: August 2017

Duration: 6 months minimum

Working language: English, German as an advantage

This internship is a part of the Placement Slovakia program. All applying candidates have to be confirmed to receive an Erasmus+ learning agreement by their education institution covering the whole internship period.

Company description:

A young international company focused on delivering high-quality services in the field of data processing specialized in accounts payable and receivable.

Internship tasks description:

- Invoice processing in a modern online tool, which will be taught to use by German and Slovak colleagues
- Creating and background checking new supplies, banks, bank codes and goods in the system
- Completing missing invoice data and invoice checking
- Troubleshooting with German colleagues
- Routine company administration
- Proactive problem solving

Qualifications:

- Education in economical field
- Willingness to learn, to gain experiences and to overcome challenges
- Previous experience in invoicing, accounting and with customer communication are advantageous
- English language on communicative level, German is an advantage
- Any other foreign language even on basic level is also an advantage (French, Italian, Slovene, Polish, Hungarian, etc.)
- Strong focus on detail and written text
- Responsible and creative approach

Knowledge, skills and competence to be acquired:

- Invoice processing
- Business development
- Customer care and creating added value for customers
- Take part on building the company and its processes
- Gain experience from international projects
- Knowledge of foreign languages improvement

Benefits:

- Flexible working hours
- Possibility of full-time job after a successful completion of internship
- Accommodation provided
- Standard support by our team (for more details check www.placementslovakia.com)

Interested candidates please apply by submitting [an online application form](#) at www.placementslovakia.com and state the name and number of this position into the relevant field in the application.

We look forward to hearing from you!

Animal Production Specialist (Erasmus+ Internship in Agriculture)

Location: West Slovakia Region

Start: August 2017

Duration: 5 months minimum

Working language: English

This internship is a part of the Placement Slovakia program. All applying candidates have to be confirmed to receive an Erasmus+ agreement by their education institution covering the whole internship period.

Company profile:

This opportunity is working for the biggest agro company in Slovakia, specializing on the production of quality agricultural products in Slovakia. The company was established in 2003 and today consists of several farming units in Slovakia specialized in pigs, eggs, plant and fodder production. The core of the company is a pig production and they are one of the biggest producers in Slovakia with 150.000 fatteners a year. We have a yearly production of almost 50 million eggs and produce crops on app. 6.000 ha. Most of the grains are utilized in the groups of two fodder factories.

Position description:

The trainee will be working in a team of agro specialists on the farm/production factory and the tasks will include farrowing, injecting pigs, weaning and nursery and other.

Qualifications:

- Education in the field of animal production
- Good level of English
- Flexible and positive with proactive approach to work
- Good team player

Knowledge, skills and competence to be acquired:

Trainee will get an opportunity to gain practical skills in the animal production sector, learn from the local and international specialists and be a part of a team working on the development of the production with modern approach.

Benefits:

- Free accommodation provided
- Possibility of getting a permanent employment offer within a company after the internship
- Standard support by our team, for more details check www.placementslovakia.com

Interested candidates please apply by submitting [an online application form](#) at www.placementslovakia.com and state the name and number of this vacancy into the relevant field in the application.

We look forward to hearing from you!

Business Support Coordinator (Erasmus+ internship in Business Administration)

Location: Bratislava, Slovakia

Start: July/August 2017

Duration: 5 months minimum

Working language: Czech, English

This internship is a part of the Placement Slovakia program. All applying candidates have to be confirmed to receive an Erasmus+ learning agreement by their education institution covering the whole internship period.

Company profile:

This internship would be for a company which is an online yacht search offering more than 1700 yachts in 60+ destinations worldwide, the best prices and verified content.

The company provide an opportunity to work with the team of committed people having one common goal in mind - satisfied customer.

Position description:

The trainee will be the first point of contact for Charters and Customers. For charters he/she will work on its content and pricing improvement, run the quality checks of existing boats and work of freelancers. For Customers the trainee will provide support during reservation process and help with other inquires.

Qualifications:

- Very good communication skills,
- working independently,
- well organised and learning fast,
- German, Hungarian and Polish language is a big benefit.

Knowledge and skills the trainee can learn during the internship:

- Communication skills in VIP customer service and partner conversation,
- Sails skills - soft sails,
- Strategic planning and managing small groups of people,
- Get inside in online business, contribute and create something totally new,
- Trainee will learn how to prioritise and get the business focus,
- Learn how to work in the team and how to apply common sense,
- Learn influencing skills as part of communication per impact.

Benefits:

- Business trips are possible,
- Young and motivated team,
- Freaky Fridays every month where the team spends great time together,
- Free accommodation provided,
- Standard support by our team. For more information check our website www.placementslovakia.com

Interested candidates please apply by submitting [an online application form](#) at www.placementslovakia.com

We look forward to hearing from you!

International Trade Department Assistant (Erasmus+ internship in Trade)

Location: Bratislava, Slovakia

Start: July/August 2017

Duration: 5 months minimum

Working language: Slovak, Czech, English

This internship is a part of the Placement Slovakia program. All applying candidates have to be confirmed to receive an Erasmus+ learning agreement by their education institution covering the whole internship period.

Company profile:

Foreign Chamber of commerce dedicated to creating and developing bilateral business and closer economic ties with Slovakia. The Chamber works diligently to forge new opportunities both foreign and domestic for its members while delivering events, building connections, and offering marketing solutions. Working directly with small- and medium-sized home-based businesses the Chamber facilitates successful expansion into the Slovak market.

Position description:

- database management - CRM system, recording of contacts and processes, assistance with various marketing activities, assistance to the "Trade team", perform market research and provide a sector overview of different sectors, identify potential trade partners and customers for the SMEs, participation at selected Business Centre events, daily ad hoc tasks

Qualifications:

- full time university student
- full working proficiency written and oral in Slovak/Czech and English
- ability to work independently

Knowledge and skills the trainee can learn during the internship:

- functioning of a foreign chamber of commerce; communication skills, negotiation skills, research skills, market research skills, business development skills

Benefits:

- Free accommodation provided
- Recommendation letter at the end of the internship
- Standard support by our team. For more information check our website www.placementslovakia.com

Interested candidates please apply by submitting [an online application form](#) at www.placementslovakia.com

We look forward to hearing from you!